



authorHOUSE

COPYEDITING SERVICES AGREEMENT

THIS COPYEDITING SERVICES AGREEMENT (“Agreement”) is made and entered into by and between the person identified below in the Copyediting Services Agreement Sign-off Section (“Author” or “you”) and **AUTHOR SOLUTIONS, INC.**, d/b/a AuthorHouse (“AuthorHouse” or “we”).

The parties acknowledge that Author has entered into a certain Worldwide Distribution Agreement or Author Services Agreement with AuthorHouse (collectively referred to as the “Distribution Agreement”), pursuant to which AuthorHouse has agreed to distribute Author’s Work and perform other services as instructed and paid for by you. Capitalized terms not defined in this Agreement will have the meaning ascribed to such terms in the Distribution Agreement unless the context dictates otherwise.

I. Copyediting Services

In connection with Author’s efforts to prepare the Work for publication, AuthorHouse hereby agrees to provide the following copyediting services to Author upon the following terms and conditions (collectively, the “Editing Services”):

1. AuthorHouse will provide Author with the services of professional copy editors who are skilled and proficient at proofreading and copyediting manuscripts according to the *Chicago Manual of Style, 15th Ed.* When Author submits the Work to AuthorHouse with a request for the Editing Services, AuthorHouse will forward the Work to an appropriate copy editor who will perform the Editing Services requested by Author.
2. AuthorHouse will use reasonable efforts to see that the copy edited Work is returned to Author within 45-60 business days of submission of all materials and payments to AuthorHouse (including Submission Information Form, complete manuscript and all payments), but more time may be necessary, depending upon the complexity of editing which may be needed.
3. If Author is dissatisfied with the quality of the Editing Services provided to Author, you must notify AuthorHouse in writing within 14 days of AuthorHouse sending the document. If AuthorHouse agrees that the quality of the Editing Services is deficient, AuthorHouse will arrange to have the Work re-copy edited at no charge to Author.
4. Author will pay AuthorHouse \$0.018 per word for the Editing Services. English as a Second Language books (including Works which have been written in a different language, then translated) will be charged at a rate of \$0.027 per word. For all Works, if after reviewing the first two chapters AuthorHouse editors determine the amount of editing needed is excessive, AuthorHouse reserves the right to, upon notification of the Author, increase the cost of the Editing Services. Author at that time has the right to cancel the Editing Services.
5. AuthorHouse and its copy editors will use reasonable efforts to maintain the confidentiality of any material supplied by Author to AuthorHouse, provided Author adequately informs AuthorHouse (e.g., by label or notation) that the material is to be maintained in confidence.
6. Because AuthorHouse copy editors use Microsoft Word to make all Copyediting suggestions, Author must have access to Microsoft Word 98 or higher and understand how to use it to complete the copyediting process.
7. Author understands that the Editing Services consist of correction of spelling, punctuation, and grammar; checking for consistency, proper usage, and typographical errors. Author also understands that the Editing Services do not include content support and resolution, evaluation of flow, presentation, and sentence structure.
8. Author understands that while AuthorHouse will copy edit Work, AuthorHouse shall not have final editorial control over it.

9. Author understands that copyediting will only occur at one point after the initial submission of materials, and will not occur after the Work is submitted for final conversion into book format. Author also understands that after submitting reviewed, copy-edited Work, any further copy or content changes to the Work will result in additional fees.

II. Remedies and Limitations

You expressly acknowledge and agree that this Agreement is entered into pursuant to the Distribution Agreement, the terms and conditions of which are hereby incorporated by reference herein. Author's request for the Editing Services and the performance by AuthorHouse of its obligations under this Agreement will be deemed to constitute "Services" as defined in the Distribution Agreement and all of the provisions of the Distribution Agreement will apply equally to this Agreement, including, specifically, without limitation, the provisions of Sections 2 (pertaining to representations of Author), 3 (pertaining to limitations of liability), 4 (pertaining to indemnification and legal disclaimers), 6 (pertaining to limitation of remedies), 7 (pertaining to breach of default and termination), 9 (pertaining to waiver), 10 (pertaining to force majeure) and 13 (pertaining to governing law, arbitration and jurisdiction). Further, the provisions of the Distribution Agreement, to the extent they generally limit AuthorHouse's liability and otherwise protect AuthorHouse from liability to Author, will apply to any claims by Author against AuthorHouse. In the event of any conflict between the terms of this Agreement and the Distribution Agreement, the terms of the Distribution Agreement will be controlling and take precedence.

III. Transmission by Author; Acceptance by AuthorHouse; Acknowledgement by Author

Author will be bound by this Agreement upon sending an executed original of this Agreement to AuthorHouse at its address noted in the Distribution Agreement. Alternatively, facsimile or electronic transmission to AuthorHouse by Author of the executed version of this Agreement will have the same force and effect as the original and will constitute Author's agreement to be bound by this Agreement. As to AuthorHouse, this Agreement will be deemed accepted by, and binding upon, AuthorHouse at such time as AuthorHouse receives confirmation that full payment from Author for the Editing Services has been received and irrevocably credited to AuthorHouse. Any change or modification to this Agreement must be in writing and signed by both Author and AuthorHouse.

By signing on the next page you acknowledge that you have read, understand and approve the terms of the foregoing Agreement and agree to be bound by its provisions. Please sign and return this Agreement via facsimile at 1-812-961-1023 or email to promotions@authorhouse.com.



Book ID:
Please Print:

Author ID:
Please Print:

Please provide book ID or author ID. Supplying both is not necessary.

Copyediting Services Agreement Sign-Off Section

Word Count: _____ words X \$0.018 per word = \$ _____

ENGLISH AS A SECOND LANGUAGE

Word Count: _____ words X \$0.027 per word = \$ _____

Total Cost: \$ _____

Payment

_____ I have enclosed a check or money order for the total amount due (payable to "AuthorHouse").
_____ Charge my credit card for the total amount due, using the information below.

Credit Card Information: _____ Visa _____ MasterCard _____ Discover _____ American Express

Name on Card: _____ Card Number: _____

Expiration Date: _____ Signature: _____

Billing Address: _____

Copyediting Agreement Sign-Off

I have read the Copyediting Agreement. I understand and accept all its terms in full.

Author Name (printed): _____ Date: _____

Author Signature: _____

Book Title and ID: _____

Copy and either mail or fax page 3 of this document to:
AuthorHouse
1663 Liberty Drive, Suite 200
Bloomington, Indiana 47403
For faster service, fax: 812-961-1023